

**Temp. Duty Travel Allowances**

**§ 301-10.302**

**§ 301-10.201 For what purposes may I use a Government vehicle other than a Government aircraft?**

Only for official purposes which include transportation:

- (a) Between places of official business;
- (b) Between such places and places of temporary lodging when public transportation is unavailable or its use is impractical;
- (c) Between either paragraphs (a) or (b) of this section and restaurants, drug stores, barber shops, places of worship, cleaning establishments, and similar places necessary for the sustenance, comfort, or health of the employee to foster the continued efficient performance of Government business; or
- (d) As otherwise authorized by your agency under 31 U.S.C. 1344.

**§ 301-10.202 What is my liability for unauthorized use of a Government vehicle?**

You are responsible for any additional cost resulting from unauthorized use of a Government vehicle and you may be subject to administrative and/or criminal liability for misuse of Government property.

GOVERNMENT AUTOMOBILES

**§ 301-10.220 What requirements must I meet to operate a Government automobile for official travel?**

You must possess a valid State, District of Columbia, or territorial motor vehicle operator's license and have a travel authorization specifically authorizing the use of a Government-furnished automobile.

GOVERNMENT AIRCRAFT

**§ 301-10.260 When may I use a Government aircraft for travel?**

Only for official purposes in accordance with 41 CFR 101-37.402.

**§ 301-10.261 What requirements must I meet to operate a Government aircraft?**

You must meet the aircrew qualification and certification requirements contained in 41 CFR 101-37.1212.

**§ 301-10.262 What is my liability for unauthorized use of a Government aircraft?**

You will be personally responsible for any additional cost resulting from unauthorized use of the aircraft as provided in 41 CFR 101-37.402 and 101-37.403, and you may be subject to administrative and/or criminal liability for misuse of Government property.

[63 FR 15955, Apr. 1, 1998; 63 FR 35537, June 30, 1998]

**Subpart D—Privately Owned Vehicle (POV)**

**§ 301-10.300 When may I use a POV for official travel?**

When authorized by your agency.

**§ 301-10.301 How do I compute my mileage reimbursement?**

You compute mileage reimbursement by multiplying the distance traveled, determined under §301-10.302 of this subpart by the applicable mileage rate prescribed in §301-10.303 of this subpart.

**§ 301-10.302 How do I determine distance measurements for my travel?**

If you travel by	The distance between your origin and destination is
Privately owned automobile or privately owned motorcycle.	As shown in standard highway mileage guides, or the actual miles driven as determined from odometer readings.
Privately owned aircraft .....	As determined from airway charts issued by the National Oceanic and Atmospheric Administration, Department of Commerce. You may include in your travel claim with an explanation any additional air mileage resulting from a detour necessary due to adverse weather, mechanical difficulty, or other unusual conditions. If a required deviation is such that airway mileage charts are not adequate to determine distance, you may use the formula of flight time multiplied by cruising speed of the aircraft to determine distance.